



Kwinana Districts Football Club Inc.
PO Box 55
Kwinana WA 6966
www.kwinanaknights.com.au

Kwinana Districts Football Club Inc. Constitution

Revised October 2022



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1. Name of the Club

1.1 The name of the club is the KWINANA DISTRICTS FOOTBALL CLUB INC., herein referred to as the "Club".

1.2 The Club shall be affiliated with the Perth Football League controlling body, herein referred to as the "Association".

1.3 The Club will be located at Medina Oval, Brownell Crescent Medina or at any oval made available by the City of Kwinana.

2. Objectives, Purposes and Powers

2.1 The objects and purposes of the Club are:

2.1.1 To promote the benefits to the membership of the Club.

2.1.2 To provide opportunities for participation in community football.

2.1.3 To make proper use of the facilities provided by the local government authority.

2.1.4 To comply with the requirements of the Rules and Regulations of those bodies whom the club affiliates with from time to time.

2.1.5 To comply with the requirements of the Rules and Regulations of the Liquor Control Act 1988.

2.2 The property and income of the Club shall be applied solely towards the promotion of the objects of the Club and no part of that property or income may be paid or otherwise distributed, directly or indirectly to members, except in good faith in the promotion of those objects.



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2.3 Powers

The powers conferred on the Club are the same as those conferred by section 13 of the Act, so that subject to the to the Act and any additions, exclusions or modifications inserted below, the Club may do all things necessary or convenient for carrying out its objects and purposes, and in particular, may:

2.3.1 Acquire, hold, deal with, and dispose of any real or personal property.

2.3.2 Open and operate bank accounts.

2.3.3 Invest its money in any security in which trust monies may lawfully be invested, or in any other manner authorised by the rules of the Club.

2.3.4 Borrow money upon such terms and conditions as the Club thinks fit.

2.3.5 Give such security for the discharge of liabilities incurred by the Club as the Club thinks fit.

2.3.6 Appoint agents to transact any business of the Club on its behalf.

2.3.7 Enter into any other contract it considers necessary or desirable.

2.3.8 Act as trustee and accept and hold real and personal property upon trust but does not have power to do any act or thing as a trustee that, if done otherwise than as a trustee, would contravene this Act or the rules of the Association.



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3. Membership of the Club

3.1 Membership of the Club shall be open to all persons (male and female) wishing to enjoy the benefits of the Club.

3.2 A person who wishes to become a member must apply for membership to the Committee in writing in such form as the Committee from time to time directs.

3.3 The Committee members must consider each application made under sub-rule 3.2 at Committee meeting and must at the Committee meeting or the next Committee meeting accept or reject that application. No reasons are required to be given for the rejection of an application.

3.4 The Membership of the Club shall consist of:

3.4.1 Playing Members

- On payment prior to the 1st playing game, of the annual subscription, as may be decided upon by the Management Committee, be considered a "financial playing member" and entitled to be selected to play.
- All footballers eligible to play for the club may be a playing member of the Club for a twelve (12) month subscription commencing on the first day of March each year as such shall be entitled to vote.



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3.4.2 Social Members

- Any person on payment of such sum as may be decided upon by the Management Committee from time to time shall become a "financial Social member" of the club for a twelve (12) month period commencing on the 1st January to 31st December each year and as such shall not be entitled to vote.

3.4.3 Life Membership

- Nomination for life members shall be from members in writing to the Committee in accordance with the Club By-Laws, sub rule 6.3.
- Life members shall be entitled to all privileges of the Playing Member and of the Club
- Playing Life members Fees to be determined by the management committee prior to start of the playing year.
- Life members shall be members of the Club from the date of their appointment until they –
- Die.
- Resign by notice in writing delivered to the President and that resignation is accepted by resolution of the Committee; or
- are convicted of an offence under the Associations Incorporation Act 2015.



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3.4.4 Visiting Club's Members

- A person who is on any day visiting the club as a member or an official of another club:
- That is to engage in a pre-arranged event with the host club conducted for the purposes of one of the host club's principal objects; or
- That is to hold a pre-arranged function at the host club involving the use of the host club's sporting facilities.
- may be taken to be a person who is accorded temporary membership on that day.

3.5 All such persons are hereinafter referred to collectively as the "Members".

3.6 Every member shall be under continuing liability for subscription until they cease to be a member.

3.7 Any member who fails to pay his/her subscription within two (2) months of the same falling due, without prior arrangement with the Treasurer of the Club, shall cease to be a member of the Club.



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3.8 Suspension and Expulsion of Membership

3.8.1 If the Committee considers that a member should be suspended or expelled from membership of the Club because his or her conduct is detrimental to the interest of the Club, the Committee must communicate, either orally or in writing to the member.

- notice of the proposed suspension or expulsion and of the time, date, and place of the Committee meeting at which the question of that suspension or expulsion will be decided; and
- particulars of that conduct, not less than 7 days before the date of the Committee meeting.

3.8.2 At the Committee meeting referred to in a notice communicated under sub-rule 3.8.1, the Committee may, having afforded the member concerned a reasonable opportunity to be heard by or to make representations in writing to the Committee, suspend or expel or decline to suspend or expel that member from membership of the Club and must, forthwith after deciding whether or not to suspend or expel that member, communicate that decision in writing to that member.

3.8.3 Subject to sub-rule 3.8.5, a member has his or her membership suspended or ceases to be a member seven (7) days after the day on which the decision to suspend or expel a member is communicated to him or her under sub-rule 3.8.2.



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3.8.4 A member who is suspended or expelled under sub-rule 3.8.2 must, if he or she wishes to appeal against that suspension or expulsion, give notice to the Secretary of his or her intention to do so within the period of seven (7) days referred to in sub-rule 3.8.3.

3.8.5 When notice is given under sub-rule 3.8.4.

- the Committee, at its next meeting must either confirm or set aside its decision to suspend or expel the member, after having afforded the member who gave that notice a reasonable opportunity to be further heard by, or to make further representations in writing to the Committee and;
- the member who gave that notice is not suspended or does not cease to be a member unless and until the decision of the Committee to suspend or expel him or her is confirmed under this sub-rule.

3.9 Cessation of Membership

A member ceases to be a member of the Club if the member.

- dies;
- resigns by notice in writing delivered to the President, or if the member is the President, to the Vice President or Secretary and that resignation is accepted by resolution of the Committee;
- is convicted of an offence under the Associations Incorporation Act 2015;
- is permanently incapacitated by mental or physical ill health;
- is the subject of a resolution passed under clause 3.8;
- is deregistered as a playing member;
- fails to pay his/her subscription with two months of the same falling due, without prior arrangement with the Treasurer of the Club.



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3.10 Liability of Members

3.10.1 Every person ceasing to be a Member of the Club, whether by retirement or expulsion shall not be relieved of any indebtedness to the Club and shall remain liable for any subscription, club property and any other monies due and unpaid at the date of his/her ceasing to be a member.

3.10.2 Any Member who has ceased to be a financial member of the Club shall not be granted clearance until all dues are paid.

3.10.3 Any person on ceasing to be a Member of the Club shall forfeit right to any claim upon the Club its property and funds.

3.10.4 The property of the Club shall belong to the general body of members and no person who resigns or is expelled from the Club shall have any claim whatsoever on the property or assets of the Club.

3.11 Members Register

3.11.1 The Secretary, on behalf of the Club, must comply with Sections 53 and 58 of the Associations Incorporation Act 2015 by keeping and maintaining in an up to date condition a register of all the members of the Club; and a register of the members who hold an office of the Management Committee; the postal or residential addresses of all members and upon request of a member of the Club, shall make the register available for the inspection of the member and the member may make a copy of or take an extract from the register but shall have no right to remove the register for that purpose.

3.11.2 The register shall be kept up to date of members in respect of each class of membership. The register will be continually available for inspection at the club premises.



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3.11.3 The Secretary must cause the name of a member who dies or ceases to be a member to be deleted from the Register of members referred to in clause 3.11.1.

4. Committee of Management

4.1 The affairs of the Club will be managed exclusively by a Committee of Management herein referred to as the "Committee" and consisting of-

- President.
- Vice President.
- secretary.
- Treasurer.
- Registrar.
- Events Coordinator.
- Sponsorship Coordinator.
- Fundraising Coordinator.
- Social Media Coordinator.
- Game Day Coordinator.
- Equipment Coordinator.
- General committee person.
- General committee person.

4.1.1 The Executive of the Club will consist of the Principal Office Bearers – President, Vice President, Secretary, Treasurer and Registrar.

4.1.2 Committee members must be elected to membership of the Committee at an Annual General Meeting or appointed under sub-rule 4.1.3.



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4.1.3 If a vacancy remains on the Committee at the conclusion of the Annual General Meeting or a casual vacancy occurs in the office of a committee position under sub-rule 5.4.8 then the Committee may appoint a member of the Club to fill that vacancy at the next available Committee meeting and the member appointed will hold office until the next following Annual General Meeting.

4.1.4 The delegate to the Association and District or any other governing bodies shall be the President and a proxy delegate shall be appointed from within the Committee. The nominated delegate shall represent the Club at all Association, District, or other governing body meetings with full voting powers. The delegate shall submit written reports to the Committee at every committee meeting.

4.2 Powers of the Committee

4.2.1 The Committee shall always act for and be responsible for the daily running of the Club.

4.2.2 To take and defend all legal proceedings by or on behalf of the Club and to appoint all necessary Attorneys for any such purpose.

4.2.3 To borrow, raise or secure the payment of money and to sell and dispose of all assets of the Club.

4.2.4 Regulate the use and management of the Club premises and property, admission of Members and the conduct of the Club and its affairs generally.

4.2.5 To appoint Club Official positions as per By-Law 6.

4.2.6 To co-opt any Member onto the Committee to assist as required.

4.2.7 To remove and re-appoint the Coach and/or any team officials.



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4.2.8 Appoint any sub-committees as deemed necessary and conducive to the furtherance of the objectives and purposes of the Club. The sub-committees will have no authority to transact with any other business without approval from the Committee.

4.2.9 To make such By-Laws as the Committee may deem necessary for the carrying out of the objectives of the Club and to vary and rescind such By-laws if necessary, provided they do not interfere with the clauses of this Constitution and the Association.

4.3 Executive Meetings

4.3.1 Should urgent business arise outside the normal Committee meeting, the President with the Executive Committee shall have power to act and take action, but they shall submit a written report of the same to the next meeting of the Committee for ratification.

4.3.2 A quorum for an Executive Meeting shall consist of five (5) Executive members of the Committee.

4.4 Any elected or appointed officer who fails to attend three (3) consecutive meetings of the Committee without leave of absence, or who acts in a manner likely to discredit the Club, shall be required to show cause to the Committee why he/she should not be removed from office.

4.4.1 Any person so removed may within fourteen (14) days of notice of removal request that such a decision be reconsidered at a Special General Meeting.

4.4.2 A resolution at such Special General Meeting passed by not less than seventy-five (75) percent of the members in attendance may rescind the earlier decision to remove the officer.



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4.4.3 In the event of the President being removed from office pursuant to the rule 4.4, the Vice President shall be declared the President and a Special General Meeting shall be held at which a new Vice President shall be elected.

4.4.4 In the event of the Vice President or Treasurer being removed from office pursuant to rule 4.4 a Special General Meeting shall be held at which a new Vice President or Treasurer as the case may be, shall be elected.

4.5 Interpretation of the Constitution and Rules

Interpretation of the Constitution and rules shall be at the sole determination of the Committee whose decision shall, unless and until set aside by a General Meeting be binding upon all members.

5. Annual General, Special and General Meetings

5.1 Annual General Meeting (AGM)

The AGM shall be convened on a date no later than the 1st November each year

5.1.1 The Agenda of the AGM shall be:

- Confirmation of minutes of previous AGM
- Presentation of all Annual Reports (President, Treasurer, and any other Annual Reports)
- Presentation and confirmation of Audited Financial Reports
- Notice of motions
- General Business of the outgoing committee
- Election of the Principal Office Bearers and committee members
- Appointment of Auditor



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5.1.2 All positions of the Committee will be declared vacant at every AGM after the presentation of the Annual

Reports and all general business and prior to election of the Committee. Nominations and elections will be held in accordance with clause 5.2 Election of the Committee.

5.1.3 The AGM shall be advertised by circular or other means and shall give at least fourteen (14) days clear notice of the meeting and contain the day, hour, place and business including motions on notice of the meeting.

5.1.4 The President shall be the Chairperson of the AGM. In the event of the President's absence the Vice President shall chair the AGM. The Secretary shall be the minute taker at the AGM.

5.1.5 Voting at the AGM shall be by show of hands; however, any five (5) members present may demand a poll which forthwith be taken by a secret ballot and the result declared by the Chairperson and witnessed by the Secretary. A majority vote shall decide the issue and in the case of equality of votes the Chairperson shall have a casting vote only.

5.1.6 No person other than financial members of the Club shall be entitled to vote at the AGM.

5.1.7 Twenty (20) financial members who shall include at least four (4) members of the Committee present in person shall constitute a quorum at the AGM. Should at any stage during the meeting fall below ten (10) financial members it shall be postponed to a date fourteen (14) days thereafter.



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5.1.8 In the event of a quorum not being present within thirty (30) minutes after the advertised or notified time of commencement of the meeting, the meeting shall be adjourned to a date fourteen (14) days thereafter and if a quorum of members not be present at the adjourned meeting thirty (30) minutes after the notified time, the members present shall be deemed to constitute a quorum.

5.2 Election of the Committee

5.2.1 The Nominees, Nominators and Seconders shall be financial members of the Club.

5.2.2 Every person so nominated and seconded shall personally consent to such nomination.

5.2.3 In the event that there are more candidates nominated than the required number, the Chairperson of the AGM together with the Secretary shall decide the issue on a secret ballot and the Member polling the highest total will be elected.

5.2.4 Should nominations be less than the required number of nominations to fill all vacancies on the Committee, the vacancies may be filled at the first or subsequent meetings of the Committee as per sub-rule 4.1.3.

5.2.5 Each Committee Member shall hold office until he/she is dismissed by a three-quarter majority of all the Committee or at the Special General Meeting requested by Members or until the next election of the Committee Members when he/she retire. All the Committee Members shall be eligible for re-election.

5.2.6 Only financial members of the Club and Life Members are entitled to vote and only one (1) vote is allowed per member.



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5.3 Special General Meeting

5.3.1 Special General Meetings shall be convened by a written requisition signed by at least 10% of Members of the Club, or by a seventy-five (75) percent majority of the Committee, or by the President.

5.3.2 Any requisition for a Special General Meeting shall be lodged with the Secretary no less than fourteen (14) days prior to the proposed date for the meeting and shall include the object of the meeting and any motion proposed to be put to the meeting.

5.3.3 Upon receipt of the valid requisition for a Special General Meeting the Secretary shall notify each Member of the Club of the details of the meeting, including the date, time, venue, and topic for consideration not less than seven (7) days prior to the proposed date for the meeting.

5.3.4 Should the Secretary fail to convene such Special General Meeting, the requestor or any of them may convene the meeting.

5.3.5 The President shall chair the Special General Meeting of the Club. In the event of the President's absence the Vice President shall chair the Special General Meeting. The Secretary shall be the minute taker at the Special General Meeting.

5.3.6 All business at such meeting shall be considered special and no other matter shall be entertained.

5.3.7 Only financial members and Life Members shall be entitled to vote on any matters at a Special General Meeting provided always that the Chairperson shall have a casting vote.



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5.3.8 Twenty (20) financial members shall constitute a quorum at a Special General Meeting.

5.3.9 Voting at the Special General Meeting shall be done by a show of hands.

5.3.10 In the event of a quorum not being present within thirty (30) minutes after the notified time of commencement the Special General Meeting, adjournment shall be ordered by the Chairperson in accordance with clause 5.1.8.

Meetings and Voting

5.4 Meetings of the Committee, Voting, Attendance, Vacancies and Payments

5.4.1 The Committee shall meet at least once every calendar month during the competition season. The first meeting being within one (1) month after the AGM.

5.4.2 The attendance of at least fifty (50) percent of Committee members throughout the meeting shall constitute a quorum.

5.4.3 At least four (4) days' notice of meeting in writing or other means shall be given to members of the Committee.

5.4.4 Each Committee Member shall be entitled to an equal vote except the President who shall have the casting vote only.

5.4.5 Each Committee Member shall be entitled to appoint another member as proxy by notice given to the Secretary no later than twenty-four (24) hours before the time of the meeting in respect of which the proxy is appointed.

5.4.6 All votes shall be given personally or by proxy, but no member may be more than four (4) proxies.



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5.4.7 The Secretary shall forthwith call a special meeting of the Committee upon receiving written requisition from two (2) members of the Committee and such special meeting shall be held no later than seven (7) days immediately following receipt of such request.

5.4.8 A casual vacancy occurs in the office of the Committee member if the Committee Member.

- Dies.
- resigns by notice in writing delivered to the President, or if the member is the President, to the Vice President or Secretary and that resignation is accepted by resolution of the Committee.
- is convicted of an offence under the Associations Incorporation Act 2015.
- is permanently incapacitated by mental or physical ill health.
- is absent from three (3) consecutive meetings without submitting an apology to the Secretary.
- ceases to be a member of the Club.
- is the subject of a resolution passed under clause 3.8.
-

5.5 Sub-Committees

5.5.1 Members of the sub-committee shall be Members of the Club but need not to be members of the Committee.

5.5.2 The President shall act as ex-officio member of all sub-committees and a member of the Committee shall be Chairperson of the sub-committees.

5.5.3 The provisions relating to the meetings of the Committee shall so far as applicably relate to the meetings of the Sub-committee.



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5.5.4 The Chairperson of each sub-committee shall report monthly in writing to a meeting of the Committee on the recommendations of the sub-committee which the Committee may, in its discretion accept or refuse

6. Duties of Principal Office Bearers and Committee roles.

6.1 President

6.1.1 The President shall act as Chairperson of all Annual General Meetings, Special Meetings and Committee meetings, maintaining order and shall be responsible for the smooth running of the Club. On all ceremonial occasions the President shall represent the Club.

6.1.2 Have the same right to speak on any question under discussion as any other member.

6.1.3 Only vote in the event of equality of votes in which case he/she may exercise a casting vote only.

6.1.4 Encourage discussion in an impartial manner and conduct the affairs of the Club with due decorum and in promotion of the objectives of the Club. The President shall always employ standard rules of Debate.

6.1.5 Ensure that all legal formalities are observed at Club meetings and functions. Therefore, the President must be Familiar with the Rules of Chairing a Meeting and with the Rules of the Club's Constitution.

6.1.6 Liaise with the Secretary to prepare and issue at least four (4) days prior to the monthly meeting, an Agenda setting out the items to be discussed at the meeting.



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6.1.7 Act as Spokesperson for the Club at all functions, in his/her absence nominate a representative to take his/her place. Persons acting on behalf of the President shall accept the duties and responsibilities pertaining to the position.

6.1.8 Attend all Association and District meetings, functions and the like as required, or in his/her absence nominate a representative to take his/her place. The President shall report back to the Committee and any other relevant persons the business discussed at the Meeting as specified in clause 4.1.4.

6.1.9 Ensure the Club is run by the Rules defined in the Constitution and By-laws and actively seek debate with Members in relation to its relevance and effect.

6.1.10 Promote good fellowship, true sportsmanship, and good citizenship among Members of the Club.

6.1.11 Provide a report of his/her activities at all Club Meetings.

6.1.12 Present an annual report at the Annual General Meeting.

6.1.13 Carry out duties as required by the Club and club bylaws.

6.2 Vice President

6.2.1 Assist the President at all times.

6.2.2 In the absence of the President shall assume the responsibilities and duties of the President.

6.2.3 Promote the Club actively and undertake tasks at the request of the President or Committee.



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6.2.4 Direct relationship with Gameday coordinator to ensure professional running of game day environment.

6.2.5 Provide a report to the monthly Committee Meetings.

6.2.6 Carry out duties as required by the Club and club bylaws.

6.3 Secretary

The Secretary must

6.3.1 Co-ordinate the correspondence of the Club.

6.3.2 Keep full and correct minutes of the proceedings of all meetings of the Club.

6.3.3 Comply on behalf of the Club with;

6.3.3.1 Section 53 of the Act with respect to the register of members of the Club, as referred to in rule 3.11; **6.3.3.2** Section 35 of the Act by keeping and maintaining in an up to date condition the rules of the Club, and upon request of a member of the Club, must make available those rules for the inspection of the member and the member may make a copy of or take an extract from the rules but will have no right to remove rules for that purpose; and

6.3.4 Section 58 of the Act by maintaining a record of;

6.3.4.1 The names and residential or postal addresses of the persons who hold the offices of the Club provided for by these rules, including all offices held by the persons who constitute the Committee and persons who are authorised to use the common seal of the Club under rule 7;



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6.3.4.2 The names and residential or postal addresses of any persons who are appointed or act as trustee on behalf of the Club, and the Secretary must, upon the request of a member of the Club, make available the record for the inspection of the member and the member may make a copy of or take an extract from the record but will have no right to remove the record for that purpose.

6.3.4.3 Unless the members resolve otherwise at a general meeting, have custody of all books, documents, records and registers of the Club, including those referred to in sub-rule 6.3.3 but other than those required by rule 6.4 to be kept and maintained by, or in custody of, the Treasurer;

6.3.4.4 Carry out duties as required by the Club bylaws.

6.4 Treasurer

The Treasurer must;

6.4.1 Be responsible for the receipt of all moneys paid to or received by, or by him/her on behalf of, the Club and must issue receipts for those moneys in the name of the Club.

6.4.2 Pay all moneys referred to in paragraph (a) into such account or accounts of the Club as the Committee may from time to time direct.

6.4.3 Make payments from the funds of the Club with the authority of the Committee and in so doing ensure that all cheques are signed by himself or herself and at least one other authorised Committee member, or by any two others as are authorised by the Committee;

6.4.4 Comply on behalf of the Club within sections 66 and 68 and 70 of the Act with respect to the accounting records of the Club by;



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6.4.4.1 keeping such accounting records as correctly record and explain the financial transactions and financial position of the Club;

6.4.4.2 keeping its accounting records in such manner as will enable true and fair accounts of the Club to be prepared and presented as required by the Committee.

6.4.4.3 keeping its accounting records in such manner as will enable true and fair accounts of the Club to be conveniently and properly audited; and

6.4.4.4 submitting to members at each Annual General Meeting of the Club accounts of the Club showing the financial position of the Club at the end of the immediately preceding financial year.

6.4.5 Whenever directed to do so by the President, submit to the Committee a financial report in accordance with that direction.

6.4.6 Unless the members resolve otherwise at a general meeting, have custody of securities, books and documents of a financial nature and accounting records of the Club, including those referred to in sub-rules 6.4.4 and 6.4.5; and

6.4.7 Carry out duties as required by the Club bylaws.

6.5 Registrar

The Registrar must.

6.5.1 Organise and assist the Committee in the running of the Clubs registration days

6.5.2 Process all registration documentation of all Members of the Club in accordance with the rules of the Association.



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6.5.3 Sight approved identification as in sub-rule 3.4.1 of playing members before processing approved registration to the Club.

6.5.4 Maintain an accurate database of all players' details according to the rules of the Association.

6.5.5 Liaise with team managers to ensure player HQ filled out with player names and numbers.

6.5.6 Liaise with Game Day Coordinator the appointment of appropriate personnel to teams for game day duties, such as team managers, Club umpires, boundary umpires and water runners. Instruct and assist in education of these roles to ensure successful on field running.

6.5.7 Collate and maintain a record of Fairest and Best player voting from each teams' weekly game and organise a presentation of such after the last home and away game, but before playing of finals.

6.5.8 Provide a report to the monthly Committee meeting.

6.5.9 Carry out duties as required by the Club bylaws.

6.6 Events Coordinator.

6.6.1 Carry out duties as required by the Club and club bylaws.

6.7 Sponsorship Coordinator.

6.7.1 Carry out duties as required by the Club and club bylaws.

6.8 Fundraising Coordinator.

6.8.1 Carry out duties as required by the Club and club bylaws.

6.9 Social Media Coordinator.

6.9.1 Carry out duties as required by the Club and club bylaws.



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6.10 Game Day Coordinator.

6.10.1 Carry out duties as required by the Club and club bylaws.

6.11 Equipment Coordinator.

6.11.1 Carry out duties as required by the Club and club bylaws.

6.12 General committee person.

6.12.1 Carry out duties as required by the Club and club bylaws.

6.13 General committee person.

6.13.1 Carry out duties as required by the Club and club bylaws.

7. Liquor License

In accordance with the requirements of the Rules and Regulations of the Liquor Control Act 1988, the club shall adhere to the following:

7.1 The club shall only be open for the sale of liquor during such hours (within the hours permitted under the Act) as the committee shall from time to time determine.

7.2 No liquor shall be sold or supplied for consumption elsewhere than on the club premises.

7.3 No liquor shall be sold or disposed of before noon on ANZAC Day except as permitted under the provisions of the Act.



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7.4 Members may introduce guests to the club at any time provided that:

- A guest shall be supplied with liquor to be consumed on the club premises only.
- The member introducing the guest shall be responsible for the proper conduct of that guest whilst on club premises.

7.5 Junior playing members of the club may remain on the licensed premises provided that the presence of the juvenile:

- does not contravene the constitution and rules of the club
- is permitted by the committee of the club
- does not contravene a condition of the license

7.6 No liquor shall be sold or supplied to any juvenile (ie. Any person under the age of 18).

8. Financial Matters and Auditors

8.1 The financial year of the Club will be 1st October to 30th September each year.

8.2 The Auditor(s) shall be nominated by the Committee and appointed at the Annual General Meeting.

8.3 The Auditor(s) shall audit the Annual Statement of Accounts and Balance Sheet of the financial year ending 30th September and certify to their authenticity.

8.4 The Audit Report and Financials for the year ending 30th September shall be presented to the AGM for acceptance by the members.



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8.5 The Auditor(s) shall have the power at any time to call forth product of all books, accounts, vouchers, and other Documents relative to the affairs of the Club.

8.6 The Auditor(s) shall not necessarily be members of the Club.

8.7 A member may, at any reasonable time, inspect without charge the financial records including books, documents, records, and securities of the Club.

9. Dissolution

If upon the winding up or dissolution of the Club there remains after satisfaction of all its debts and liabilities any property whatsoever, the same must not be paid to or distributed among the members, or former members. The surplus property must be given or transferred to another Club incorporated under the Act which has similar objectives, and which is not carried out for the purpose of profit or gain to its individual members and which Club shall be determined by resolution of the members.

10. Amendments to The Constitution and Interpretation of Rules

10.1 Interpretation of these rules relating to the Club shall;

10.1.1 Be the sole determination of the Committee whose decision shall be binding on all member of the Club until set aside by the Annual General Meeting or Special General Meeting.

10.1.2 Include all genders and any reference to a particular gender shall mean all genders.



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10.2 Amendments to the Constitution:

10.2.1 Subject to the Associations Incorporation Act 2015 as from time to time amended, this Constitution may be repealed or amended or added to by a notice of motion carried by seventy-five (75) percent majority of all members present at the Annual General Meeting.

10.2.2 The following procedures shall apply in relation to any proposed amendments to the Constitution.

- Notice in writing of any proposed repeal or amendments of the Constitution shall be given to the Secretary not less than fourteen (14) days prior to the meeting at which it is to be considered.
- Such notice of motion shall be signed by at least two (2) members.
- The Secretary shall include in the notice of meeting at which the proposed repeal or amendment is to be presented a full and true copy of such proposed repeal or amendment.
- A finalised copy of the Club's constitution including proposed amendments shall be forwarded to the Department of Mines, Industry Regulation and Safety for approval.

11. Disputes and Grievances

The following procedure shall apply in relation to all disputes and grievances.

11.1 Notice in writing of any dispute or grievance shall be lodged with the Secretary of the club.



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11.2 Upon receipt of written notice the Secretary shall notify each member of the Executive Committee of the Club of the requirement to convene a meeting within seven (7) days, for the purpose of addressing the matter on notice.

11.3 At the Executive Committee meeting at which a dispute or grievance is to be considered and determined, the committee must –

1. Give due consideration to all submissions so made; and
2. Determine the dispute or grievance

11.4 The Executive Committee must give each party to the dispute or grievance written notice of the committee's determination, and the reasons for the determination, within 7 days after the committee meeting at which the determination is made.

11.5 A party to the dispute or grievance may, within 14 days after receiving notice of the Executive Committees determination under sub rule 11.3 (b), give written notice to the Secretary requesting the escalation to the Association.